Red Cliffs Chapter of the National Audubon Society
Resolution of the Board of Directors

Expenditure of Funds without Board Approval

RECITLES

A. Article III, Section 1 of the By Laws of Red Cliffs Chapter charges the Board of Directors with the control and conduct of business of the Chapter;

B. Article IV, Section 9 of the By Laws of Red Cliffs Chapter charges the treasurer with custody of the Chapter's funds. He/she shall disburse such funds as may be ordered by the Board of Directors;

C. Normally expenditures from the Chapter funds are approved in advance by a majority vote of the Board of Directors present at the monthly Board meeting provided a quorum is present;

D. Occasionally a need for funds arises between Board meetings when approval by the Board cannot be obtained;

E. It is the intent of the Board to facilitate limited expenditures when it is advantageous to the Chapter to do so;

Therefore BE IT RESOLVED THAT the Board of Directors has found it in the best interest of the Chapter to allow any member of the Board to:

1. draw funds not to exceed $100 from the Chapter's funds for needed expenditures subject to the following restraints:
    a. he or she have the verbal consent of the president of the Chapter or, in his/her absence, the vice president;
    b. or the president have the verbal consent of at least one other Board member
    c. the Board member making the withdrawal send a email message describing the purchase to all the Board members;
    d. the treasurer file a written description of the transaction and present it to the members of the Board at the next Board meeting;
2. allow the Treasurer to retain a petty cash fund not to exceed $20 to be used for small purchases such as stationary and stamps and to make change for small sales such as bird maps;

DATED this 7th day of March, 2008

ATTESTED TO BY:

Charles W. Odd

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President Board of Directors

Recorded in the official records of the Red Cliffs Chapter of the National Audubon Society on this the _12th_ of _March_, 2008.

BY:

Joan J. Odd

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Secretary, Board of Trustees